



Republic of the Philippines
Department of Education
 REGION IV- A CALABARZON
 CITY SCHOOLS DIVISION OF CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

Name of Company	Date:	July 24, 2026
	RFQ No.:	2026-07-111
	PR No.:	2026-07-0111
Complete Company Address	ABC:	P 378,000.00
	PHILGEPS Ref. No.:	13159686

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than August 3, 2026 at 9:00 am to the address listed above.

GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
 - PHILGEPS Registration Certificate
 - DTI or SEC
 - Mayor's/Business Permit
 - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2026-07-111
PR No.: 2026-07-0111
PHILGEPS Reference No.: N/A
- Delivery period must be at least within 7 calendar days upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

HERBERT D. PEREZ
BAC Chairperson

PLEASE QUOTE: PER LOT / PER ITEM					SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX				
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT		FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)		
Request For Quotation for the Procurement of Foods for the Capacity Building of Teachers on the Content, Pedagogy, and Knowledge in Araling Panlipunan, Values Education, Filipino and MAPEH					Unit Price	Total Price	Yes	No	Offered Brand/Model
1	Day 1 AM Snacks Palabok, puto, juice	180	pax						
2	Day 1 Lunch rice, molo soup, pork adobo, chicken barbecue, mixed vegetables, pandan jelly	180	pax						
3	Day 1 PM Snacks macaroni salad, garlic bread, juice	180	pax						
4	Day 2 AM Snacks miki bihon, cassava cake, juice	180	pax						
5	Day 2 Lunch rice, crab and com soup, breaded porkchop, chicken teriyaki, ampalaya con carne, fruit in season	180	pax						
6	Day 2 PM Snacks tuna sandwich, juice in can	180	pax						
7	Day 3 AM Snacks spaghetti, garlic bread, juice	180	pax						
8	Day 3 Lunch rice, nido soup, meatballs with sweet and sour sauce, chicken ala king, mixed vegetables, fruit cocktail	180	pax						

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Request For Quotation for the Procurement of Foods for the Capacity Building of Teachers on the Content, Pedagogy, and Knowledge in Araling Panlipunan, Values Education, Filipino and MAPEH				Unit Price	Total Price	Yes	No	Offered Brand/Model
9	Day 3 PM Snacks Chicken sandwich, juice in can	180	pax					
10	Inclusions: 1 airconditioned session room good for 180 pax for the preliminary activities, 4 airconditioned break out rooms good for 45 pax each with projector and projector screen and sound system with microphone, strong wifi connection, overflowing coffee with creamer and sugar, water with water dispenser, buffer for 5 pax, token for 10 learning facilitators							
TOTAL								
Date of Event		September 3-5, 2026						
Purpose		Procurement of Foods for the Capacity Building of Teachers on the Content, Pedagogy, and Knowledge in Araling Panlipunan, Values Education, Filipino and MAPEH						

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date